



GENERAL PARISH COUNCIL MEETING MINUTES – 23 SEPTEMBER 2025

Pursuant to the Local Government Act 1972 (various sections), notice is hereby given that a General Meeting of Grendon Underwood Parish Council was held in the Village Hall, Main Street, Grendon Underwood on

Tuesday, 23rd September 2025 at 19.45hrs

Prior to the meeting being formally constituted for Council business, the Chairman may hold a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment): Items requiring decisions must be deferred for inclusion in the next agenda.

1. **Attendances**

Councillors Present – Cllr Moloney (Chairman), Cllr Martindale, Cllr Jackman, Cllr Scanlon,

In Attendance - County Cllr Fealey and County Cllr Mahon.

Members of the Public present. None

Apologies. (Councillor): Cllr Benfield.

2. **Minutes of two meetings**, monthly meeting held on 22nd July and Extra-Ordinary General Meeting held on 5 August 2025 were agreed and signed by the Chairman. Draft minutes had been circulated and were deemed to have been read. **MINUTE:** approved unanimous.

3. **Matters deferred from previous meetings:**

- a) East West Rail defibrillator update. **MINUTE:** Cllr Scanlon confirmed the transfer to Springhill Residents Group completed on 6 August 2025. **CLOSED**
- b) Saye & Sele incoming grant application: **MINUTE:** Council noted receipt with thanks. **CLOSED**
- c) Winslow Rotary Club incoming Grant application. **MINUTE:** Council noted receipt with thanks. **CLOSED**
- d) Rosefield Action Group support meeting. **MINUTE:** Cllr Jackman to update at next meeting. **ACTION**
- e) CCTV committee room. **MINUTE:** Cllr Moloney confirmed the software update has been completed. **CLOSED**
- f) Mower service. **MINUTE:** Cllr Jackman confirmed this has been completed. **CLOSED**

4. **Planning Applications:**

- a) Reserved Matters – new prison: **MINUTE:** A Construction Traffic Management Plan (CTMP) meeting at Buckinghamshire County Council (BCC) on 29 September will be attended by Cllr Moloney and Cllr Jackman together with Edgcott Parish Council representatives. Cllr Fealey confirmed S106 agreement is to improve visual display by cutting back vegetation on the A41 Broadway junction. Cllr Moloney strongly opposed as totally inadequate citing several accidents and confirmed a roundabout would be the most sensible solution. Cllr Fealey said traffic lights may be a possibility. Cllr Jackman was concerned that the proposed resolution of traffic lights would result to extended traffic queuing on the A41/Broadway junction rather than the more rational and safer option of a roundabout. It is clear traffic lights would create dangerous traffic queues on the A41 resulting in increased traffic flows along Main Street. He urged reconsideration of the roundabout. County Cllr Fealey advised extremely unlikely due to budget and topical constraints.

Cllr Moloney disagreed and said it is for the MoJ to finance and not the concern of the BCC budget.

ACTION: Update to be provided post meeting.

County Cllr Fealey confirmed approval of reserved matters will progress under the normal Planning Consultee arrangements.

5. Finance

5.1 Expense Claims – none submitted

5.2 Invoices/quotes –

- a) To authorise payment of any invoices submitted in the period. **MINUTE:** none submitted.
- b) To ratify Village Hall annual room hire fees of £500.00 per annum, invoiced quarterly with unlimited use of the committee room. **MINUTE:** approved unanimously
- c) To consider laptop refurbishment quote. **MINUTE:** Laptop is currently fit for purpose. Continue with current laptop and purchase new laptop in the event of any problems. Agreed unanimously.
- d) To ratify supplemental CCTV camera quote. **MINUTE:** a grant application to the Police & Crime Commissioner (PCC) is in progress to assist in the purchase of a camera in line with the quote. A camera is essential to deter vandalism, dog fouling and drug misuse on the site and will be progressed.
- e) To ratify playground restoration invoices **MINUTE:** approved unanimously. **CLOSED.**

5.3 Grants: incoming – Saye & Sele & Winslow Rotary Grants

MINUTE: Council noted receipt with thanks **CLOSED**

Police & Crime Commissioner anti-crime grant in progress

5.4 Grants: outgoing – None received, one active: **MINUTE:** Springhill Residents Group grant was confirmed as £80 remaining.

5.5 Dog Waste Agreement. **MINUTE:** Cllr Martindale confirmed the agreement with Buckinghamshire County Council (BCC) has been signed by Cllr Moloney. **CLOSED**

5.6 To confirm receipt of VAT for 2023/2024 and 2025/2026 up to and including July. **MINUTE:** Cllr Moloney confirmed this has now been received. **CLOSED**

6. Environment

6.1 Play Equipment – update on progress of purchase of new play equipment following EGM and community presentation on 26 September. **MINUTE:** Cllr Moloney confirmed the purchase of two new items of play equipment. Installation start put back to early October due to weather. **ACTION:** Cllr Moloney to brief specific details of new equipment at community presentation on 26 September and provide installation progress summary at next meeting.

6.2 Surface restoration to playground – update **MINUTE:** recent repair work completed. Cllr Moloney confirmed 7 tons of top soil had been placed, grass seeded and watered. A Village handyman has been engaged for ongoing maintenance.

6.3 To update on placement of signage to agreement – Lottery Grant stipulation; 20 is plenty, Love your Village. **MINUTE:** Cllr Moloney will liaise with Village handyman and arrange for the signage to be displayed as appropriate.

6.4 To discuss speeding – Cllr Moloney together with TVP monitored 128 cars over a period of 30 minutes during the school summer holidays on

The Broadway by the Church. 60% were speeding. County Cllr Mahon confirmed similar results from other local surveys. **MINUTE:** Cllr Moloney will include a section on speeding during the community presentation on 26 September.

- 6.5 Litter Pick – 4 October: **MINUTE:** Event will begin at 10am with Buckinghamshire County Council equipment. Cllr Moloney to arrange collection.
- 6.6 To update on Energy from Waste **MINUTE:** Next meeting in November. Cllr Moloney to update.
- 6.7 To update on Highways Conference. **MINUTE:** Cllr Moloney and Cllr Martindale will update after meeting attendance on 29 September

7. Biodiversity

a) update to council policy

MINUTE: Cllr Martindale has provided a conforming draft policy. Cllr Moloney is attending a course in February 2026 to further inform the final version.

b) There will be a workshop on 26 October to cover biodiversity jointly with Edgcott, and ecology will be led by Berks, Bucks, Oxon Wildlife Trust. Cllr Moloney confirmed Council do not own any land other than a small area set aside at the Church for burial. Residents can support ecology by attending the Berks, Bucks, Oxon Wildlife Trust free workshop and learn how best to support in their own back yards with some materials being provided by the MoJ.

c) Ecology workshop – 26 October. This will be led by Berks, Bucks, Oxon Wildlife Trust.

8. Health & Safety

7.1 Review status of Church crossing progress. **MINUTE:** Cllr Moloney remains in communication with County and HS2 road safety ongoing and confirmed we are through to second round and is hopeful of a successful upgrade on road safety although confirmed as a long and drawn out process. Ongoing since 2018 with many, many meetings and site inspections involved.

7.2 Playgrounds Inspection **MINUTE:** Cllr Jackman had carried out inspections and submitted hardcopy report for filing. **ACTION:** Clerk to update Playground Inspection form in respect of additional items.

7.3 Defibrillators Inspection. **MINUTE:** Cllr Moloney has completed inspection and will upload results to The Circuit.

7.4 Oaktree Cottages resident report of health hazard. **MINUTE:** County Cllr Fealey confirmed Highways are dealing with vehicle via case 250/687. County Cllr Mahon confirmed Buckinghamshire County Council Social Services are also dealing via case 25/02811/PEST. County Cllr Mahon has forwarded confirmation to the resident and clerk. The new County officer is now Darren Wickard. **ACTION:** Cllr Mahon agreed to copy the Parish Council with any correspondence to the resident.

NOTE: this will remain as an agenda item until the resident confirms the health & safety hazard has been resolved.

8. Stakeholders

8.1 Saye & Sele Foundation – **MINUTE:** agree site plan to formalise a

proposed revision in council jurisdiction over the playground as an amendment to current leases. **ACTION:** Cllr Martindale and Cllr Jackman to finalise.

8.2 Springhill – nothing raised

8.3 Village Hall - **MINUTE:** Village Hall Trustees have agreed the Parish Council can mount an anti-crime CCTV on the hall.

NOTED: Cllr Moloney has written to the Village Hall Chair that effective 19 September Cllr Martindale resigned his position as PC representative on the Village Hall committee. This position was reached in the best interests of the Parish Council and we will not be nominating a replacement at this time.

8.4 Thames Valley Police **MINUTE:** No further action is being taken in connection with recent vandalism.

NOTED: Police Fraud event will be managed by Village Hall committee.

9. Personnel – Confidential Information

The Parish Council will make a resolution to exclude the public from this part of the meeting in accordance with Public Bodies (Admission to Meetings) Act 1960.

10. Open Forum for Members Only (under adjournment) - for Councillors to bring items to go on the next agenda for discussion at the next meeting.

Cllr Martindale to recommend new guidance on statutory functions be incorporated into Standing Orders (ref: BALC email 11/7/25 circulated) **MINUTE:** Cllr Martindale is attending a meeting on 26 September to discuss together with name updates to gov.uk and AGAR.

Cllr Moloney to note requests for a Youth Parish Council **MINUTE:** This will be discussed at the Community Board meeting on 25 September

County Cllr Fealey requested that a County Cllr update agenda item is included within the open forum at the beginning of a meeting. **MINUTE:** Agreed unanimous.

ACTION: Clerk to amend agenda format.

He raised several matters:

- The recently issued Bucks County Plan based on Government directive to plan for 10000 houses plus three new towns in Buckinghamshire. Infrastructure may or may not keep pace. This is the first stage of a 3-stage process, completing in 2027.
NOTE A link to the Plan is on the Parish Council website. Residents are urged to comment.
- There is some debate over Government plans for the future of Parish Councils.
- It was confirmed that, while Neighbourhood Plans are required to be considered by Planners, it is generally accepted that they will always be subordinate to any National Government directives in force from time to time and that they cease to carry weight after 5 years in any event. Consequently, it is felt that the cost of preparation and on-going maintenance of a plan, in terms of cash and resource, is prohibitive and well beyond the budgets of many small Parish Councils.
- County have acquired a new children's home which is well received locally.
- It was confirmed there are no migrant hotels in Buckinghamshire and some 80 Houses of Multiple Occupancy.

11. Date of Next General Meeting - to confirm 27 October 2025 at 1830 hrs.

**GRENDON UNDERWOOD PARISH COUNCIL
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Cllr Moloney proposed to move monthly meetings to the fourth Monday of each month at 18.30 going forward, except for August and December. In the event of a clash with a bank holiday the meeting will be moved to the preceding Monday.

MINUTE: seconded Cllr Martindale; approved unanimous. **ACTION:** Cllr Martindale to update website with new dates.

Signed as a true and accurate record Dated:

Cllr K. Moloney, Chairman

APPROVED